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| https://tbe7djpz68-flywheel.netdna-ssl.com/wp-content/uploads/2017/11/logo.png | | | | | | **Drone Flight Request Form** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Drone (UAS, UAV and RPAS) users must get written approval before launching, landing, or operating a drone within and above Napier Port’s Exclusion Zone (surrounding land, harbour and pilotage areas). To assist Napier Port in determining an application for consent fly a Drone within the Port’s Exclusion Zone, the applicant must complete Induction process and submit this form along with supporting documents at least 5 working days before your planned flight date. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Applicant Details** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Applicant Name: | | | | |  | | | | | | | | | Applicant Organisation: | | | | | | | | | |  | | | | | | | | | | | | | |
| Cell Phone No: | | | | |  | | | | | | | | | Email: | | | |  | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Drone Experience (Hours): | | | | | | | |  | | | | Drone Certification: | | | | | | | Part 101 Certificate  Part 102 Certificate | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Details of Planned Drone Flying Activity** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Request to operate Drone over: | | | | | | | | | Buildings | | | | Wharfs | | | | Port Operations | | | | | | | | | Harbour Area | | | | | | | | Vessels | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Description of Activity: | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Operation Start Time: | | | | | | |  | | Operation Completion Time: | | | | | | | | | | |  | | | | | Date: | | | |  | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Number of Persons Involved: | | | | | | | | |  | | | | | | | | | | | | | Are you filming: | | | | | | | | | | No | | | | Yes | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name of Company Filming for: | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Email of Company Filming for: | | | | | | | | |  | | | | | | | | | | | | | Cell Phone: | | | | | |  | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Type of Drone** | | | **Manufacture** | | | | | | | | **Model** | | | | | **Serial N°:** | | | | | | **Weight of Drone** | | | | | | | | | | **Range of Drone** | | | | | |
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| **Access Requirements** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| The following areas have been designated as ‘restricted’ for Drone operations, you may be asked to discuss your requirements with the Port of Napier Health and Safety Advisor prior to booking. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Buildings | | | | Thames St | | | | | | Rail Yard | | | | | Log Yard | | | | | | Reefer Grids | | | | | | | | | Survey Area | | | | | | | |
| Pilot Access | | | | Tug Access | | | | | | Wharf Access | | | | | Breakwater Access | | | | | | Vessel Access | | | | | | | | | Bluff Hill/Yard | | | | | | | |
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| **Supporting Documents** (This application may be rejected if the following documents are not supplied) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **Yes** | | | | **No** | | **N/A** |
| Digital copy of your Port of Napier Induction Certificate enclosed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | |  | |  |
| Digital copy of Drone users’ Part 102 Unmanned Aircraft Operator Certificate enclosed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | |  | |  |
| Digital copy of the Drone users’ Aviation Public Liability Insurance Certificate (NZ$5 million) enclosed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | |  | |  |
| Digital copy of the Operators Site-Specific Safety Plan (Job Safety Analysis) enclosed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | |  | |  |
| Digital copy of an aerial shot and map that indicates what areas of the Port you intend to be using enclosed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | |  | |  |
| Digital copy of the Airshare flight log details for this flight enclosed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | |  | |  |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Declaration – As part of the registration process, I declare that:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| To the best of my/our knowledge the contents of this form and any attachments are true and correct. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| I/we confirm that I/we have read and understood Napier Port’s Drone Policy and will comply with our obligations as set out. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| I/We understand that Napier Port cannot guarantee that any given Drone application will be successful. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| I/We agree to pay all charges and bonds for the use of the Port as requested by the Napier Port. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| I/We have been authorised to bind my organisation to this agreement. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| I/We acknowledge that if lodging this request electronically, the Napier Port will accept this communication as containing my signature for the purposes of Part 4 Electronic transactions of the Contract and Commercial Law Act 2017*.* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Applicants Signature (A signature is not required if you provide your information by electronic means)** | | | | | | | | | | | | | | | | | | | | | | | | | | | **Date:** | | | | | |  | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **If lodging electronically, type name here:** | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Permit to Proceed (Napier Port Use Only) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Napier Ports Limited’s Senior Health and Safety Advisor or delegate is the approving authority for all Drone Consents. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Conditions: | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Name: | |  | | | | | | | | | | | | | | | | | | | | | Approved | | | | | | | | Not Approved | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Signature: | |  | | | | | | | | | | | | | | | | | | | | | Date: | | | | | | | | | |  | | | | |